

## RECREATION ACTIVITY FUND

### Parks and Recreation Department

#### PROGRAM OVERVIEW

The Recreation Activity Fund (RAF) provides staff, supplies, services and equipment to operate self-sustaining year-round recreational activities. Programs are designed to meet the recreational needs of all Redmond citizens regardless of age or physical, mental, or economic condition. Programs managed through the Recreation Activity Fund are designed to recover 100% of the direct program cost, plus a portion of administrative costs. The fund is divided into ten sections:

- Community Interest Recreation - provides preschool and general interest programs to Redmond youth and adults.
- Cultural Recreation - provides visual, literary, and performing art instructional classes and programs for citizens.
- Specialized Recreation - provides recreational classes, trips, and special activities for persons with physical or developmental disabilities.
- Senior Adult Recreation - provides classes, trips, and special recreation activities for senior citizens that are primarily offered at the Redmond Senior Center.
- Sports - provides youth and adult sports programs, classes, and athletic leagues for Redmond's citizens.
- Fitness - provides youth and adult health and fitness programs, classes and activities.
- Outdoor Recreation - provides youth and adult educational and interpretive outdoor recreation programs primarily at Farrel McWhirter Park.
- Teen Recreation - provides fee-based programs, dances, and concerts for teens and high-risk youth.
- Senior Center Facility - provides staffing, supplies, equipment, and scheduling of events for other City use and community rental of the Senior Center.
- General Services - provides resources that support the overall provision of recreation programs and facilities in all sections.

**BUDGET OVERVIEW****REVENUES**

	2001-2002	2003-2004	2003-2004	2005-2006
	Actual	Budget	Estimate	Budget
Beginning Fund Balance	\$176,264	\$193,597	\$202,654	\$139,618
Recreation Class Fees	1,885,182	2,405,947	2,241,215	2,702,000
Rental/User Fees	142,845	136,950	155,148	182,000
Investment Interest	27,907	24,000	9,540	12,000
Grants/Donations	55,699	69,800	108,945	28,000
Miscellaneous Revenue	8,242	22,050	25,315	10,000
Transfer from General Fund	32,689	92,721	217,021	0
<b>TOTAL REVENUE</b>	<b>\$2,328,828</b>	<b>\$2,945,065</b>	<b>\$2,959,838</b>	<b>\$3,073,618</b>

**EXPENDITURES**

	2001-2002	2003-2004	2003-2004	2005-2006
	Actual	Budget	Estimate	Budget
Salary and Benefits:				
Salaries and Benefits	825,163	975,413	1,131,162	1,232,784
Supplemental Help	482,694	599,234	565,427	660,000
Supplies	173,148	255,974	189,624	219,200
Professional/Legal:				
Professional Services	424,639	696,345	635,902	542,000
Printing, Telephone, Rental, Other	179,178	238,613	250,021	200,700
Intergovernmental:				
Interfund Transfer - Gen Fund	38,000	38,000	38,000	38,000
Interfund Transfer - Com Events	0	3,608	3,608	0
Capital Equipment	3,352	0	4,831	0
Interfund Transfers - Info Tech	0	0	1,645	0
Ending Fund Balance	0	137,878	0	180,934
<b>Total Expenditures</b>	<b>\$2,126,174</b>	<b>\$2,945,065</b>	<b>\$2,820,220</b>	<b>\$3,073,618</b>
<b>TOTAL FTEs</b>	<b>8.04</b>	<b>8.92</b>	<b>8.92</b>	<b>8.92</b>

**MAJOR CHANGES BETWEEN 2003-2004 BUDGET AND 2005-2006 BUDGET**

Programming and revenues for the Recreation Activity Fund (RAF) are up due to the recent completion of the remodeling and expansion of Grasslawn Park and the construction of the facilities at Perrigo Park. Facility use and program participation is growing at a rate of 7% to 8% per year and allows Recreation to increase class offerings, expand athletic leagues and fully fund these programs from the increased fee and rental income. Expenses in this fund are expected to increase primarily due to more supplemental staff being added to respond to higher program demands, merit and market adjustments, and higher medical benefit costs for existing recreation staff.

Please note that community events are no longer funded in the Recreation Activity Fund. Due to difficulties in tracking these revenues and expenditures, a new Community Events Fund was created in 2004. For 2005-2006, community events revenue and expenditures will be accounted for in the new fund.

**DESCRIPTION OF PROGRAM INCREASES (REDUCTIONS)**

No program changes were authorized for this fund.

**2003-2004 ACCOMPLISHMENTS**

- Expanded program, league and class offerings in all sections, in order to meet demand for services from Redmond residents.
- Successfully opened Perrigo Community Park with a heavy use schedule and new and expanded athletic leagues.
- Adjusted fees and selectively expanded programs, in order to fund the increasing cost of staff, instructors, and program equipment and supplies.
- Significantly increased rental income from use of park facilities, a portion of which will help fund the future replacement of field turf at community park sites.
- Built stronger partnerships with both private and other public providers to expand programming for Redmond citizens.

## 2005-2006 WORKPLAN INITIATIVES

- Continue to assess community needs for camps/classes/special programs and develop, expand or streamline as necessary. Work to maintain a professional and customer service-oriented approach toward programming.
- Improve marketing of programs and explore creative options for recruitment of staff including interns and volunteers.
- Expand community partnerships as well as involvement with other City departments in order to grow programs, expand resources and manage revenue in the most efficient way possible.
- Establish a sports website and complete a field scheduling guide to allow potential clients to download registration materials for sports leagues, facility rental, access schedules, rules, and league standings.
- Increase fund revenue through an increase in sports league participation and facility rental by utilizing new/renovated athletic facilities at Perrigo and Grass Lawn Community Parks.
- Stabilize the financial health of the fund by re-establishing historic beginning fund balance levels. This is necessary to protect the fund during down economic cycles.

## SUMMARY OF DEPARTMENT RESOURCES

2005-2006 Budget      \$3,073,618

